

# ***SEAFARERS HEALTH AND BENEFITS PLAN***

5201 Auth Way  
Camp Springs, Maryland 20746-4275  
(301) 899-0675

Margaret R. Bowen  
Administrator

## **REQUEST FOR AN ACCOUNTING OF DISCLOSURES OF PROTECTED HEALTH INFORMATION**

Participant Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Social Security # \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ Evening Phone Number: \_\_\_\_\_

I am requesting an accounting of disclosures of my protected health information for the following period:

From Date \_\_\_\_\_ To Date \_\_\_\_\_

I understand that the Plan cannot provide me with an accounting of disclosures that occurred before April 14, 2003. I also understand that the Plan cannot provide me with an accounting of disclosures for periods of more than six (6) years. I further understand that the Plan will provide the first accounting I request during any 12-month period without charge, but that I may be charged a fee for more frequent accountings.

Signature of Participant: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

*If signed by personal representative:*

Name of personal representative: \_\_\_\_\_

Relationship to participant or nature of authority: \_\_\_\_\_

\_\_\_\_\_  
Signature of Personal Representative \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_